

Objective

My objective as graphic artist and/or web designer is to provide creative visual support that will clearly communicate the client's ideas and/or products to their target audience. I wish to obtain a position in the graphic arts leading to a career, as well as personal development. I hope to work in a challenging, fast-paced, and creative environment. I am young, energetic, computer proficient and hard working. I have excellent communication skills. I am also well organized and able to perform multiple tasks efficiently while meeting strict deadlines.

Career Development

PRINTELECT NEW BERN, NORTH CAROLINA

JULY 2008 - DECEMBER 2009

Graphic Designer

Design and layout of full color packaging. Creating clipping paths and color correcting product images. Creating magazine and trade show ads, catalogs, signs, banners, price lists, product hang tags., proposals and presentations, business cards, and logos. Writing copy and drawing line art for instruction manuals. Website design and maintenance. Printer and computer maintenance and troubleshooting, coordinating project schedule and assigning projects as well as proofing my coworker's projects. Experience in Photoshop, Illustrator, InDesign, Quark, Dreamweaver, Flash, Photography and Microsoft Office with extensive Excel formulas for the product price lists.

CRAFTMADE INTERNATIONAL, INC. COPPELL, TEXAS

JANUARY 2005 - MAY 2008

Graphic Designer

Design and layout of full color packaging. Creating clipping paths and color correcting product images. Creating magazine and trade show ads, catalogs, signs, banners, price lists, product hang tags., proposals and presentations, business cards, and logos. Writing copy and drawing line art for instruction manuals. Website design and maintenance. Printer and computer maintenance and troubleshooting, coordinating project schedule and assigning projects as well as proofing my coworker's projects. Experience in Photoshop, Illustrator, InDesign, Quark, Dreamweaver, Flash, Photography and Microsoft Office with extensive Excel formulas for the product price lists.

INTERNATIONAL DEVELOPMENT CORP. SOUTHLAKE, TEXAS

JUNE 2003 - SEPTEMBER 2004

Marketing Coordinator/Graphic Designer

Coordinating and tracking jobs from start to finish, including communicating with other departments, mainly quotes and import. Working directly under the Art Manager to help manage and coordinate the artists and jobs as well as develop new marketing plans for selling new products and packaging designs. Viewing press proofs and making suggestions to improve the final print. Color box design and layout. Color correcting images including clipping and masking. Creating newspaper and magazine ads, catalogs, signs, banners, 3D mock-up boxes for p.o.p. displays and 3D models of p.o.p. displays. Preparing files for press. Photography and styling props for photography. Creating hi-resolution images for PDF files and low-resolution product image files for database. Organizing files, burning to disk and filing completed box art, displays, and mock-up boxes. Training new employees on Art Department procedures and processes and creating and implementing training procedures. Writing copy for instruction manuals and drawing line art for instruction manuals, Typesetting in multiple languages on box art and instruction manuals. Maintaining and troubleshooting in-house printers and computers. Sending files via ftp. Worked directly with the client to help them discover what their needs were and be sure we exceeded their expectations. Experience in Photoshop, Illustrator, Quark, FTP, databases and Microsoft office.

BEST VIRTUALS LLANO, TEXAS

MAY 1998 - CURRENT

Contracted Webmaster

Designing web sites, graphics, and logos as well as maintaining regular customers web sites, Managing online stores and products, Creating databases for products, Client interaction and site planning/design, Experience in Photoshop, Illustrator, Fireworks, Flash, HTML, Dreamweaver, FTP, Miva Merchant online store setup and maintenance, Microsoft Word, Excel, Access, and PowerPoint.

Education

Graduated from Llano High School in Llano, Texas in 2000.

Graduated from Texas State Technical College - Waco, Texas in 2002

Associate of Applied Science Degree - Digital Media Design